



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>K.E.Society's Pratap College Amalner (Autonomous)</b>
• Name of the Head of the institution	<b>Prof. Dr. P. R. Shirode</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>02587223103</b>	
• Alternate phone No.	<b>02587223101</b>	
• Mobile No. (Principal)	<b>9404056845</b>	
• Registered e-mail ID (Principal)	<b>kespca@rediffmail.com</b>	
• Address	<b>Marwad Road Amalner</b>	
• City/Town	<b>Amalner Dist:Jalgaon</b>	
• State/UT	<b>Maharashtra</b>	
• Pin Code	<b>425401</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>18/02/2019</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Prof.Dr.J.R.Gujarathi				
• Phone No.	02587223103				
• Mobile No:	9422278987				
• IQAC e-mail ID	coordinatoriqac@pca.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://pca.ac.in/iqac-aqar.php">https://pca.ac.in/iqac-aqar.php</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://pca.ac.in/academicCalendar.php">https://pca.ac.in/academicCalendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	83.70	2004	16/02/2004	16/02/2009
Cycle 2	A	3.30	2011	30/11/2011	29/11/2016
Cycle 3	A+	3.52	2017	30/10/2017	31/12/2024
<b>6.Date of Establishment of IQAC</b>			16/02/2004		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Pratap College Amalner	Autonomy	RUSA	13/03/2023	12500000	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Assessment of API/ARS for CAS	
Monitoring academic activities	
Conducted skill development courses for students under RUSA	
Collection of feedback from stake holder	
Preparation and completion of AQAR	
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	

Plan of Action	Achievements/Outcomes
? To construct separate research laboratory in chemistry department.	Separate research lab is constructed for students to carry out research and research projects
? To organize conference/webinar online under RUSA	Online seminars, conferences were organized under RUSA
? To organize skill development courses for students	RUSA provided grant to conduct skill development courses for students. Skill development courses were conducted for students
? To encourage research and consultancy to generate revenue	Teachers were encouraged for research and some samples were tested in central Analytical laboratory
? .To conduct green audit/power audit	Green/power audit was conducted by the committee
? Incubation centre activities	Seminar was conducted for start up
? Construction of Canteen and ladies toilet	Construction completed and are in use
? To encourage teachers to publish research articles in reputed journals	Faculty members were encouraged to publish research articles in reputed journals. Some faculty members published their articles in reputed journals
? To organize seminar on IPR	Seminar on IPR was conducted
? Assessment of ARS/API	ARS/API of faculty were assessed for CAS
? To Strengthen CCMC	career counselling centre has been strengthened by organizing online career guidance programmes
<b>13. Was the AQAR placed before the statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name of the statutory body	Date of meeting(s)
Nil	Nil
<b>14. Was the institutional data submitted to AISHE ?</b>	Yes
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2022-23	31/12/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>The institution offers multidisciplinary and interdisciplinary courses to the students, allowing them to choose their subjects, courses, and programmes from different areas as per NEP 2020. In this regard, FDP programmes were organized to orient faculty and staff. Further, the admission process was streamlined with respect to the NEP; 2A model was adopted and implemented. 20 open electives (OE) were offered under various programmes. The science programme includes four major courses as well as opens electives that students can choose from based on their interests. The students have the liberty of choosing open electives from other programmes to discover their interests during their learning journey, and this would enable them to forge their own path. In life sciences, humanities, Chemical Sciences, Physical Sciences, and much more, students can choose from various electives that they find interesting to further elevate their learning experience. This gives students the chance to claim a variety of skills, both technical and practical. Our institute is unique in terms of our understanding of curriculum and holistic learning.</p>	
<b>16. Academic bank of credits (ABC):</b>	
<p>The institution is involved in managing the faculty and checking the credits earned by the students during their learning journey. The college follows the by laws of NEP 2020 and offers students the opportunity to open their accounts and make multiple entries and exits during their higher education tenure. This actively works towards decreasing the drop-off rate, and when students do discontinue their course, they can readily return to ensure its completion. This is proposed by the examination section after</p>	

assessing various semester cycles. The ethos at our institute involves creating the most favorable environment for a student to thrive and build character, which helps in the creation of professionals with the best technical and emotional intelligence.

#### **17.Skill development:**

NEP 2020 committee, with a massive frame, organizes events and programmes to foster a sense of teamwork, inventiveness, inquisitiveness, reliability, assertiveness, and sympathy in faculty and students. All of this lays a strong foundation for future academic and career success. The IQAC, in association with other departments, has conducted FDP to upgrade the knowledge of our faculty and develop the skills necessary to perform effectively. The college has taken the initiative to conduct seminars, workshops, and guest lectures to sensitize the students and develop their leadership qualities, communication skills, creativity, professionalism, and so on. Students and teachers alike are encouraged to upscale their skill sets by engaging in research programmes and educational guest lectures and seminars. There are many extracurricular and co-curricular activities that are set up with the sole purpose of teaching students directly and indirectly. The college's management, IQAC members, and research committee meet annually to plan improvements and new construction to assist academic research. University personnel have access to a research centre with all the tools they need for research. Our students and staff have access to a well-equipped research centre. In addition to professional development, steps have been taken to set up welfare programmes for both teaching and non-teaching staff. These programmes aim to improve their efficiency, social standing, health, and economic and non-economic advancement. We have an intercollegiate multidisciplinary approach. In the Institute, a student or teacher has the opportunity to develop skills. by doing internships

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Pratap College has degree curriculum languages like Marathi, Hindi, and English. The institute aims at integrating culture and language with education and a lot of importance is given to local culture, and local food habits. Students are made aware of skill oriented and value-based program outcome through orientation program this year.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Emphasis is laid on a clearly articulated idea of what students are expected to know and learn through the curriculum and how much they

are able to achieve. Apart from regular classroom teaching, there are tutorial classes and the mentor-mentee system that gives priority to outcome-based education. The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices. Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practical. English Literature to enhance students' knowledge and perspectives on gender issues.

## 20.Distance education/online education:

The college offers graduation and post-graduation courses in some disciplines under the University of Yashvantrao Chawan Mukta vidyapith Nasik. Online classes were held regularly during the Pandemic. Online classes are taken by teachers as and when necessary for the betterment of the students.

## Extended Profile

### 1.Programme

1.1 41

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 4220

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1406

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

4000

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1

1278

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2

64

Number of full-time teachers during the year:



## Extended Profile

### 1. Programme

1.1	<b>41</b>
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1	<b>4220</b>
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2	<b>1406</b>
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3	<b>4000</b>
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1	<b>1278</b>
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	64
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	118
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	57
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	64
Total number of Classrooms and Seminar halls	
4.3	469
Total number of computers on campus for academic purposes	
4.4	75 lakhs
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The learning experiences for different programmes in the institution are designed and delivered keeping in the mind the socialized skill areas, students need specific to different programmes. These learning experiences are linked to the learning goals for each programme. Faculty of the institution is the member of BOS of related subjects and decipline.All decisions related to academic inputs in a particular programme are taken by BOS, which

are then approved by academic council. Each subject has a Board of studies (BOS) which largely comprises internal faculty, one alumni and three external members. The role of BOS is to examine curriculum review changes, sequencing of courses, alignment of course credits with regulatory referrals. Decisions taken in BOS are then referred to the chairman of BOS for granting approval to the decisions made at the level of BOS.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

14

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

0

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of new courses introduced across all programmes offered during the year**

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Cross cutting issues like professional ethics, gender sensitization, human values are the inclusive part of the curriculum design of the college. Since when the college has become autonomous, curriculum is designed around the inclusion of professional ethics Gender issues and human values, environment sustainability. There are special course which are incorporated on the environmental science at graduation level for all the stream students. There are some courses which are covering the aspects related to gender education and human values, under social sciences, humanities. Issues like environment and its sustainability are part of the life sciences. Overall, college is very susceptible about inclusion of these values in curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

163

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

4126

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Each department has an arrangement to identify slow and advanced learners. The slow learners are given specific task to understand the subject easily .Some extra classes are conducted for those students. The students are given full liberty to interact with teachers outside the classroom. Advanced learners are given reference books to draw their own notes. Alumni also help the students in this regard. Carrier counseling and mentoring cell keeps its library open for both advanced and slow learners. Guest lectures are also organized for the students online. Some topics are repeated for the slow learners and first learners. Remedial coaching is also organized for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	4126	70

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institute organizes workshop to enhance the learning experience of the students. The department organizes lectures of

eminent faculties. Study tours and exposure visits, skill development programmes are also organized by the departments.

Departments organize welcome function for first year students and explain the mentoring system . The information of student such as the contact number, email of the student, gender etc are collected. Teachers discuss with parents during parent-teacher meetings or personally and identify the problems faced by students. Time factor is major constraints of the mentoring system, especially after introduction of the CBCS. So teachers suggest to prepare list of difficult questions and then the teachers provide. In some departments, tutorials are also conducted for students.

Objectives of mentoring

To increase the teacher-student contact hours

To identify and address the problems faced by slow learners and first generation learners

To encourage advanced learners

To decrease the student drop-out rates

Outcome:

1. Significant improvement in the teacher-student relationship

1. Some students qualified in competitive examinations

1. Students participated in co-curricular activities and have also won prizes

2. Students placed in NCL and other prestigious institutes for higher studies

1. Students showed outstanding performance in sports tournaments.



File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In Pratap College Amalner (Autonomous), some classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty at the institution use various ICT enabled tools to enhance the quality of teaching-learning like-

Google classroom is used to manage and post course related information- learning material, quizzes, submissions and evaluations, assignments, etc.

1. Online drawing tools like concept maps, mind maps, are used to perform student centric activities.

1. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.

1. The online learning environments are designed to train students in open problem-solving activity.

5. Video lectures are created and uploaded in appropriate platforms for studentstouseas extralearningresources.

1. Lab manuals are mailed to students well in advance the experiment is performed.

1. Online quizzes and polls and lectures are regularly conducted to record the feedback of the students.

1. Practicals are also demonstrated online in advance so that students can perform with good skill.

1. Online tool called Dashboard is used where faculty can monitor students uploading the individual tasks such as solving a problem (hand-written / hand-drawn) assigned during lecture.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

75

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college adheres to academic calendar provided by the University. The institution prepares the academic calendar every year in advance. The academic calendar covers examination dates, guest lectures, workshops, holidays, vacation dates, festivals, internal examination, statutory committee meetings etc. Academic calendar provides the total effective working days, as provided by the University and out-of-them 180 days are reserved for teaching work and remaining days are for co-curricular and extra-curricular activities.

The central time table committee and department time table committee prepare the time table. Preparation and Adherence of Teaching Plan: Faculties prepare teaching plan for their

respective subjects, class room teaching and lab sessions

Subject willingness and subject allocation:

- HOD lists all the subjects and laboratory experiments
- HOD assigns subject, laboratory sessions (practicles)
- Time table is displayed in notice boards.

Theory course includes,

- Lesson plan.
- Course Outcomes and specific outcomes
- Books are listed for specific topics for easy/additional reference.

Laboratory course includes

- Syllabus for the corresponding laboratory
- List of experiments

Benefits

Each faculty on a regular basis updates the teaching record. This process helps in the review of faculty performance as well. The academic calendar helps students getting the full visibility of events.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

70

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

41

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	No File Uploaded
Any additional information	<a href="#">View File</a>

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

70

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**

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File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

College is conducting the continuous internal and external assessment for graduate and post graduate students. An internal continuous assessment of the students is based on the unit test exams, submission of assignments, report writing, field visits, group discussion and online quiz competitions etc. At the end of semester, students appear for the semester end examinations. The question papers setting is done, considering the objectives and the program outcomes. Question papers consist of the variety of questions like multiple choice questions, True and False, fill in the blanks, short answers and long answers. This pattern of question paper gives confidence to the students to face the various civil services, SET, NET examinations in the future.

An internal Continuous Assessment examinations are conducted at the department level. The marks of the CA examination is uploaded online on software and record is maintained.

End semester examinations are conducted centrally by Examination section. The central time table is designed by examination section and published two weeks before the commencement of semester end examination. Central Assessment Program, with appointed directoris, is organized in the college. At the end of CAP, the marks and gradings are recorded and maintained in the software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

College conducts curriculum review of its programme regularly. Also undertakes such review whenever required as per need. It involves all faculties, inputs from students, alumni and recruiter. Each department conducts their internal meetings in revising the courses and follow UGC guidelines. After the internal discussions, BOS including the external members will go through every course and its outcomes . The BOS after discussions, finalize the model course structure and submit a detailed report to IQAC . Such reports will be presented to the Academic Council meeting for ratification and sanction. The adopted report will be communicated to all faculty in each department. The members of BOS are given liberty to design the lecture plans for the indicated course structure. The IQAC prepares a detailed comprehensive course and sends it to website coordinator for uploading .

In order to enhance, effectiveness of curriculum, the faculty integrates cases, term papers, projects and invited lectures in their respective courses.

The process is fully transparent and well documented. The detailed course outline at the beginning of every semester keeps the student well informed. The faculty is also permitted to prepare a detailed course book for their courses.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

To impart quality higher education embodying literary, scientific, commercial mental-moral, social sciences and corresponding research to the students from mofussil area and to equip them with core values needed to live as a responsible citizen in complex democratic society.

Institute is autonomous and affiliated to KBC North Maharashtra

University Jalgaon. We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. Institution designed curriculum as per the requirements of the students .The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution. Mechanism for implementation of POs, PSOs and COs is

#### The Program outcomes of Arts

PO1: Students developed their Communication skills.

PO2: Ethical values are inculcated among the students.

#### The Program outcomes of Commerce

PO1: Understanding of the students is improved of national economic and business scenario. PO2: Students developed their entrepreneurship and contributed in the successful operation of a business.

#### The Program outcomes of Science

PO1: The students understood the fundamentals of science education.

PO2: Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.

PO3: Students built-up a progressive and successful career in academics and industry.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1008

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

[www.pca.ac.in](http://www.pca.ac.in)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institute's policy for advancing research is clearly laid out. To raise the Institute's profile in research, faculty members and others are encouraged to take on sponsored research and consulting initiatives. Numerous fields, including material science, solid chemistry, nanotechnology, the study of India's national security, and natural language processing, are the focus of research and consulting.

Since our college is multidisciplinary and most of the departments are post graduate departments, faculties are encouraged by the college to carry out the research work in local and national interest.

The highlights of the research policy are as below.

1. Appreciation of the faculties for contribution in research publications of repute and writing the books, books chapters.
2. UGC guidelines are followed to publish research work in the International Journals of repute.
3. In recent years a number of faculty members have been



promoted on the strength of such research publications and academic records to their credit.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

200000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

34

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

01

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

College has the clear policy regarding the ecosystem for innovation and creation of transfer of knowledge.

College has well defined research policy with the SOP's. Our college has ten dedicated research centres in Arts commerce and science departments. XX number of guides and XX are associated with this research centres. In addition to this, college also has incubation and entrepreneurship cell. This cell is also open for the aspirants, who have unique ideas to do the business. Through the well established research centres, students gets exposure to handle the research lab instruments. It is helping our students to develop necessary skills & develop innovative projects in various domains.

To promote the reserch and innovation, the research committee is established in the college.

The college has MOU's with the institution which is providing the skill bsaed course for the students of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

02

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

32

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

College has the very good reputation in its local premises for sensitizing the students to social issues for their holistic development. The college has a very strong group of NCC and NSS cadets which is regularly conducting the activities in the neighbourhood. Department of social sciences organized the program related to social issues. During this year various activities were conducted by NSS and NCC like world yoga day, blood donation camp, Cybercrime awareness workshop, water cup orientation, covid vaccination awareness program etc. These activities are whole heartedly supported by college management and made sure the availability of the resourses required for the activitiy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

30

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

1450

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

0

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

00



File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute provides state of the art infrastructure and facilities for Teaching Learning process. Departments are well equipped with the LCD projectors computers etc. In addition to that, advanced lacterns, computer facilites, smart boards, xerox machined for examinations are purchased through RUSA funding. It has enabled the faculties to teach in more advanced way to the students. For each departments adaqueate ICT enabled classrooms, advanced laboratories, departmental library facilities are available. Through out the campus internet facility through BSNL vendor is provided in all the graduate and post graduate departments. New computer facility is built for the vocational course in new constructed building.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has adequate facilities for cultural activities in terms of well equipped Rane Auditorium, Auditorium cum seminar hall, carrier counseling and mentoring centre, Basketball, and Volleyball field, Badminton Court and table tennis court for indoor sports. Outdoor stadium, big play ground for outdoor games. Well equipped gyansium is available for girls and boys students in

the hall of outdoor stadium.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

55 Lacs

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using bar codesystem for issuing books to the faculty and students. Library uses LIBMAN software for the books , aauthor, Accession . The total numbers of books in library are about 1,30,000 and number of visitors per day is 100-150. The library has browsing centre, Xeroz facility, and one reading room for users. The library has separate reading room for the faculty

members .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: B. Any 3 of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

0.1

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

135

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has a belief to expose the faculties and students to the use of IT. To give benefit to the students all the computers laboratories are well equipped with internet facility, leased from BSNL. In some pockets of the college campus, wifi facility is made available to all, due to security concern. Institute has the special provision for making available the internet facility in the campus. Cyberom servers are used in our campus to provide cyber security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4126	459

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development: C. Any two of the above**  
**Facilities available**  
**for e-content development Media Centre**  
**Audio-Visual Centre Lecture Capturing**  
**System (LCS) Mixing equipments and**  
**software for editing**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

5

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is a college development and purchase committee and managing board to look after the maintenance, repair and constructional work. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by the rector. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Stock registers are maintained for keeping the list of chemicals, glassware, equipments and sport material and other instruments. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. The minor faults of laboratory

equipments (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. Stock register and dead stock register is maintained regularly to keep record of the functional and nonfunctional items. The rector brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of local fund.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2100

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and** A. All of the above

**Communication Skills Life Skills (Yoga,  
Physical fitness, Health and Hygiene)  
Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

1156

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

10

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

478

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**



File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

49

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Since the college is an autonomous college, it has given the representation of students in most of the committees. It comprises several administrative committees and academic bodies, like academic council, grievance committee etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

09

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Pratap Prerana Prabhodhini Alumni Association is created to build an engaged supportive alumni committee. It plays an important role in shaping the future of the institution. The association is in the process of registration under the society registration act the bylaws have been framed and accordingly norms have been established at for the better connect of alumni with institution. The norms and decisions have started functioning. A separate webpage for alumni is created for which there is good response from the alumni around 200 registration have been received .A good number of alumni are occupying eminent position and contribute to their parent institution. Each member contributes some amount the towards the contribution of alumni association. This fund is used to conduct activities of the association.

The members of the association contribute in the following manner

- Feedback on curriculum
- Teaching learning process
- Bridging the gap between industry and academia
- Important suggestions about changing trends about business and industry
- Guest lectures to the students of current year batch.
- Interaction and mentoring the students
- Financial contribution of the alumni during the last five years is about 66 thousand till date.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

**D. 2 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Pratap College, an autonomous mixed-gender institution, is managed by the Khandesh Education Society in Amalner. The governance structure includes a chairman, vice-chairman, and directors of the K.E. Society, with an administrative committee comprising the principal, vice-principal, secretary, and department heads among others.

The college adheres to guidelines from the UGC, MHRD, the Government of Maharashtra, and the K.B.C. North Maharashtra University in Jalgaon.

Its vision is to match the caliber of premier educational institutions, providing high-quality education that prepares students to excel in their chosen fields.

The mission is to offer comprehensive higher education that includes arts, sciences, commerce, and social sciences, fostering research and instilling values necessary for responsible citizenship in a multifaceted democratic society.

Administrative duties are shared among vice-principals, school directors, the IQAC coordinator, examination controller, rector, department heads, and various committee coordinators.

Student engagement in governance is encouraged through the Student Council and academic committees. The college operates four statutory bodies and additional committees effectively, and maintains suggestion boxes for students to voice concerns.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Pratap College has created a system of decentralization and participative management for effective outcomes.

The administrative officers and faculty members are involved in defining the policies and procedures, framing guidelines and rules & regulations about admission, placement, discipline, grievance, counselling, training & development, library services etc.

Faculty members are given representations in various committees/cells, their leadership skills are honed by making them heads/members of various academic, co-curricular, and extracurricular committees/cells.

**Academic Autonomy:**

Academic autonomy is offered to all the constituent Institutes. The Board of Studies (BOS), Academic Council, Finance Committee and other such academic committees of the institution.

**Administrative Autonomy:**

Administrative autonomy is given to all administrative for the optimum output.

**Financial Autonomy:**

The principal has discretionary power to sanction allocated amounts for expenditures and purchases.

**Decentralization and participative management:**

The finance folder of the institution is supervised by an accountant in collaboration with the Principal. The accountant prepares the overall budget, plans investments, and continually professionalizes the account activities of the Institution. The details of financial planning, budgeting and audits are discussed in meetings and thereafter placed before the Finance Committee for approval and then forwarded to Board of Management for deliberationsfinal approval.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

To prepare academic Calender

Planning: initiate the committee to prepare the academic calendar

Implementaion: senior faculty prepared calendar considering all the teaching learning hours, internal and semester end examinations.

Design the curriculum

Planning : Board of studies will initiate the process of syllabus reframing

Implementation : Syllabus reframed by members of the BOS approved in the academic council.

Get ready for implementation of the NEP

Planning: formation of the NEP committee

Implementation: NEP Committee studied all the pros and cons of national education policy. Finalized the credit structure and coursesfor undergraduate and postgraduate courses.

Improvement in IT and ICT infrastructure

Planning: the requirement of the ICT infrastructure Various departments

Implementation: LECTERNS and Interactive TV panels were purchased and installed In the respective departments.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from

the policies, administrative set-up, appointment and service rules, procedures, etc.

**Governing Body:** Review academic and other related activities

**Principal:** To prepare all the agenda items, coordinate the conduct of meetings

To provide leadership, guidance, help implementation and monitor all the academic activities

To conduct internal, end examinations

To become responsible for the general amenities and arrangements for students and employees of the college

**Academic Council:** Arranged at least once in an AY. All the academic-related agendas were discussed and resolved.

**Board of Studies:** Members discuss on the content of the curriculum and refer to the academic council for approval.

**IQAC:** Policy framing monitoring all academic activities CAS for teachers

**Vice Principals :** Academic activities, administration of office and assist principal in work

**Committees:** Several statutory and non-statutory committees were formed for the smooth functioning of the college dealing with various aspects related to students, academics and faculties.

The Institution has more than 35 other committees for the effective functioning of the organization. The objectives and functions of the committees are organized as per the guidelines of the Head of the institution.

**Head of the Department:** HOD look after all academic activities in the departments

**Appointments:** Grant-in-aid teachers follow service rules set by the Maharashtra Department of Higher and Technical Education

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College makes arrangements for all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave for Conference, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc.

Financial Support For children's education 25 % fee concession in admission of the non-teaching staff

- The self-financed staff of the institution also receives permission to attend Faculty Development Programme, conference seminar, workshop.

Low Interest Housing Loan for employees

- Office rooms for Staff society on the campus
- Staff quarters for the domestic staff

- Two sets of uniforms to the non teaching staff
- Wi-Fi facility

#### Cater to Emotional Needs

- Indoor games facility for the staff
- Financial assistance to the students for exposure visit and tour

#### Recognition

- The spouse or family member (Non-Teaching Staff) is given a job on compassionate grounds.

#### Avenues for Career Development and Progression

- Incentive in the form of salary hike for the staff of the self financed stream for completing their PhD degree as per Government rules
- Various other training programmes such as item writing, research project etc for teaching fraternity, Ms-Office non-teaching staff, for domestic staff

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year



00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

08

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college conducts both internal and external financial audits regularly.

External Audit External Audit is conducted by the following agency:

1. Team of Pratap College Amalner (Autonomous)

This team of auditors comes occasionally to audit. It is constituted Pratap College Amalner .

1. Chartered Accountant of the Institute

The institution has an auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college.

## Internal audit

Internal Audit Internal audit is done by checking each bill and vouchers by a team of the college. Every year the Principal constitutes this team, having one member from economics or from commerce. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Fees charged as per the university and government norms from students

**Salary Grant:** The College receives salary grant from the State Government. This grant includes salaries of the Full Time Permanent teachers and non- teaching staff .

**UGC Grants:** Our College is under 2F and 12B as per UGC. Act So we receive grants from the UGC for the development, maintenance of Infrastructure, upgrade of the Learning Resources and Research.

1. We received funds from RUSA for conduction of seminars, conferences, workshops, for soft skill development courses, new computers, upgradation of research lab, purchase of software and for construction and renovation etc

2. We received funds from the special annual membership of Library.

Our resource mobilization policy and procedures are as follows:

1. The institution sets up a UGC Committees per the directions of the UGC
2. The Purchase Committee takes care that purchases are done properly
3. Regular internal audits from the Chartered Accountant and external audits from the government .
4. The time-table committee looks after the proper utilization of classrooms and laboratories. 5. The Library Committee takes care that the resources in library are utilized optimally.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**IQAC is established on 16th Feb 2004.**

### Function of IQAC

- Adhering to the Mission and Vision of the institution.
- Assuring to impart quality education
- Documenting the quality assuring strategies
- Continuous improvement in the strategies.

### Objectives:

- To develop a system for conscious, consistent and catalytic action
- To promote measures for institutional functioning towards quality enhancement

- To encourage various committees of the institute like NSS, NCC and alumni association to organize awareness camps, extension services.

IQAC prepares and submits AQAR as per the guidelines and parameters of NAAC

**Practices:**

- Encouraging the faculty and students for Industrial visits to give practical exposure
- To arrange skill development programmes for students.
- To monitor and make available all the facilities required for extra curricular activities
- Conduction of review meetings with academic coordinators, head of the departments to keep a check on all curricular, co-curricular and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC being the central body within the college monitors the teaching-learning process.

**A) IQAC periodically reviews the teaching-learning process**

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

**Academic Calendar:** Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year.

**Lesson plan for each Semester:** The lesson plan is prepared by the faculty members

**Evaluation of teachers**

The institution has a feedback system to evaluate the teachers by

students.

Student learning outcomes

The following points are adopted :

Class tests and interactions

Midterm and continuous evaluation

Semester system of examination

Providing lecture notes through an online portal

75% attendance is compulsory in each semester

Extra classes for weak students

Result analysis

Institute has the provision of analysis of students' performance after the announcement of their semester results.

B) Mentor: Mentee scheme

Mentor: mentee scheme is inculcated for the overall development of the students

Process:

The Mentor: Two key members: faculty member, students.

1. The career related function

2. The psychosocial function for mental support

Mentor: mentee ratio introduced and implemented students were motivated and encouraged to seek guidance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College is striving hard for the promotion of gender equity in the society. For the participation in the activities related to gender equity, girls from our college girls hostel and NSS unit. Various activities in the college is organized for the gender equity.

Participation of girls in yoga day celebration

Health check up camp

Encouraging the girls students to participate in the University, state level yuvarang events.

providing the financial assistance to the economical weaker section girl students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

College staff and students are taking utmost care to minimize the generation of degradable and non degradable waste in the college premises. Primarily the on campus hostel, administration building are the main sources of generating the degradable and non degradable waste. For the management of the waste, private house keeping staff is appointed. College has the policy for disposal of degradable and non degradable waste management.

**Solid Waste Management :**

Waste like plastic, metal, glass, cardboard, newspapers and stationery are systematically collected and sorted..

Paper work is minimized by adopting the policy of paper less policy in college. Most of the notices are communicated to the staff and students via telegram, whatsapp, email etc.

kitchen waste from mess and cafeteria, horticultural waste such as dried leaves, twigs, and is collected from all around the campus and used for vermi composting.

Dustbins have been installed throughout campus for waste segregation.

**Liquid waste:**

Soak pits are used for draining the liquid waste through pipes.

Similarly from the science laboratories, chemical waste is segregated into soak pits, built specially.

**E-waste Management :**

All the electronics waste from various department is collected on routine basis in the E-waste collection centre. It is then disposed off by selling it to the vendor for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles



**3. Pedestrian-friendly pathways****4. Ban on use of plastic****5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**C. Any 2 of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and**

**C. Any 2 of the above**

**facilities for persons with disabilities:**  
**accessible website, screen-reading software,**  
**mechanized equipment, etc. Provision for**  
**enquiry and information: Human assistance,**  
**reader, scribe, soft copies of reading**  
**materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institute always believed in providing the equal opportunity to all the students irrespective of their caste, religion, socio economic background. Institute celebrates birth anniversaries of all the national leaders Dr. Bhimrao Ambedkar, Sardar Vallabhai Patel, Mahatma Gandhi, Lal Bahadur Shastri etc.

Various activities are arranged by the language departments to celebrate the Marathi, Hindi Diwas on the respective days.

Political science organizes the National Voters Day and Sanvidhan Diwas at large scale in college.

The students theatre group of the college is participating the various stage competitions across the state. The dramas are mostly related to the social problems like Hybrid. This drama was based on the impact of hybrid seeds and its social economic impact on the society.

**Administrative level :**

Representative from various background is covered in all the administrative committees, bodies of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution is proud of the Plantation Programme, which not only focuses on the sound academic foundation of the student community, but also makes progress in developing them into better citizens of the country. The College celebrates the Independence Day & Republic Day. Similarly to inculcate the democratic values in amongs the students 'Samvidhan Divas' and Constitution day was celebrated on 26th November 2022. The Faculty members have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. In all the activities students and staff wholeheartedly participate in the events.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college is regularly organizing the the various national days and events in the college. The objective of these events to pay the tribute to the national leaders for thier contribution in the development of the country. Several day's like national voter day, constitution day is celebrated to strengthan the democratic values amongs the staffs and students of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the practice : Skill and talent enhancement program

2 Title of the practice : Sane Guruji State Level Quiz competition for students

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

For the smooth functioning of the college, various academic and non academic committees, statutory and non statutory committees are formed.

Ours is the only autonomous college in the rural area of jalgaon district. From the establishment of college, college is striving for providing the best education and providing education resources to the students from rural area.

Teaching learning method has been improved. With the availability of Interactive panel boards, teachers used teaching pedagogies like use of models, softwares, flip classrooms, ICT platforms and e-resources and using virtual methods as well.

College has taken an initiative to Sign the Memorandum of Understanding with the other institutions, providing the courses which are directly related to skills sets required in the job market.

College has also focused on increasing the participation of the local youth in civil services examinations. Throughout the year under career counselling centre, one week guest lecture series regarding the civil services is organized for the society.

Institute has developed incubation centre with the support of RUSA funding for innovation and research activity.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The learning experiences for different programmes in the institution are designed and delivered keeping in the mind the socialized skill areas, students need specific to different programmes. These learning experiences are linked to the learning goals for each programme. Faculty of the institution is the member of BOS of related subjects and decipline.All decisions related to academic inputs in a particular programme are taken by BOS, which are then approved by academic council. Each subject has a Board of studies (BOS) which largely comprises internal faculty, one alumni and three external members. The role of BOS is to examine curriculum review changes, sequencing of courses, alignment of course credits with regulatory referrals. Decisions taken in BOS are then referred to the chairman of BOS for granting approval to the decisions made at the level of BOS.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	Nil

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

14

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development

**offered by the Institution during the year**

0

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Cross cutting issues like professional ethics, gender sensitization, human values are the inclusive part of the curriculum design of the college. Since when the college has become autonomous, curriculum is designed around the inclusion of professional ethics Gender issues and human values, environment sustainability. There are special course which are incorporated on the environmental science at graduation level for all the stream students. There are some courses which are covering the aspects related to gender education and human values, under social sciences, humanities. Issues like environment and its sustainability are part of the life sciences. Overall, college is very susceptible about inclusion of these values in curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**

0

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

0



File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

163

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	No File Uploaded

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students****2.1.1.1 - Number of students admitted (year-wise) during the year**

4126

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Each department has an arrangement to identify slow and advanced learners. The slow learners are given specific task to understand the subject easily .Some extra classes are conducted for those students. The students are given full liberty to interact with teachers outside the classroom. Advanced learners are given reference books to draw their own notes. Alumni also help the students in this regard. Carrier counseling and mentoring cell keeps its library open for both advanced and slow learners. Guest lectures are also organized for the students online. Some topics are repeated for the slow learners and first learners.Remidial coaching is also organized for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	4126	70

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institute organizes workshop to enhance the learning experience of the students. The department organizes lectures of eminent faculties. Study tours and exposure visits, skill development programmes are also organized by the departments.

Departments organize welcome function for first year students and explain the mentoring system . The information of student such as the contact number, email of the student, gender etc are collected. Teachers discuss with parents during parent-teacher meetings or personally and identify the problems faced by students. Time factor is major constraints of the mentoring system, especially after introduction of the CBCS. So teachers suggest to prepare list of difficult questions and then the teachers provide. In some departments, tutorials are also conducted for students.

Objectives of mentoring

To increase the teacher-student contact hours

To identify and address the problems faced by slow learners and first generation learners

To encourage advanced learners

To decrease the student drop-out rates

Outcome:

1. Significant improvement in the teacher-student relationship
1. Some students qualified in competitive examinations
1. Students participated in co-curricular activities and have also won prizes
2. Students placed in NCL and other prestigious institutes for higher studies
1. Students showed outstanding performance in sports tournaments.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In Pratap College Amalner (Autonomous), some classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty at the institution use various ICT enabled tools to enhance the quality of teaching-learning like-

Google classroom is used to manage and post course related information- learning material, quizzes, submissions and evaluations, assignments, etc.

1. Online drawing tools like concept maps, mind maps, are used to perform student centric activities.
  
1. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.
  
1. The online learning environments are designed to train students in open problem-solving activity.
  
5. Video lectures are created and uploaded in appropriate platforms for studentstouseas extralearningresources.
  
1. Lab manuals are mailed to students well in advance the experiment is performed.
  
1. Online quizzes and polls and lectures are regularly conducted to record the feedback of the students.
  
1. Practicals are also demonstrated online in advance so that students can perform with good skill.
  
1. Online tool called Dashboard is used where faculty can monitor students uploading the individual tasks such as solving a problem (hand-written / hand-drawn) assigned during lecture.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

**2.3.3.1 - Number of mentors**

75

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

**2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution**

The college adheres to academic calendar provided by the University. The institution prepares the academic calendar every year in advance. The academic calendar covers examination dates, guest lectures, workshops, holidays, vacation dates, festivals, internal examination, statutory committee meetings etc. Academic calendar provides the total effective working days, as provided by the University and out-of-them 180 days are reserved for teaching work and remaining days are for co-curricular and extra-curricular activities.

The central time table committee and department time table committee prepare the time table. Preparation and Adherence of Teaching Plan: Faculties prepare teaching plan for their respective subjects, class room teaching and lab sessions

Subject willingness and subject allocation:

- HOD lists all the subjects and laboratory experiments
- HOD assigns subject, laboratory sessions (practicals)
- Time table is displayed in notice boards.

Theory course includes,

- Lesson plan.
- Course Outcomes and specific outcomes
- Books are listed for specific topics for easy/additional reference.

Laboratory course includes

- Syllabus for the corresponding laboratory
- List of experiments

**Benefits**

Each faculty on a regular basis updates the teaching record. This process helps in the review of faculty performance as well. The academic calendar helps students getting the full visibility of events.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full-time teachers against sanctioned posts during the year**

70

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

41

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	No File Uploaded
Any additional information	<a href="#">View File</a>

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

70

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

College is conducting the continuous internal and external assessment for graduate and post graduate students. An internal continuous assessment of the students is based on the unit test exams, submission of assignments, report writing, field visits, group discussion and online quiz competitions etc. At the end of semester, students appear for the semester end examinations. The question papers setting is done, considering the objectives and the program outcomes. Question papers consist of the



variety of questions like multiple choice questions, True and False, fill in the blanks, short answers and long answers. This pattern of question paper gives confidence to the students to face the various civil services, SET, NET examinations in the future.

An internal Continuous Assessment examinations are conducted at the department level. The marks of the CA examination is uploaded online on software and record is maintained.

End semester examinations are conducted centrally by Examination section. The central time table is designed by examination section and published two weeks before the commencement of semester end examination. Central Assessment Program, with appointed directoris, is organized in the college. At the end of CAP, the marks and gradings are recorded and maintained in the software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

College conducts curriculum review of its programme regularly. Also undertakes such review whenever required as per need. It involves all faculties, inputs from students, alumni and recruiter. Each department conducts their internal meetings in revising the courses and follow UGC guidelines. After the internal discussions, BOS including the external members will go through every course and its outcomes . The BOS after discussions, finalize the model course structure and submit a detailed report to IQAC . Such reports will be presented to the Academic Council meeting for ratification and sanction. The adopted report will be communicated to all faculty in each department. The members of BOS are given liberty to design the lecture plans for the indicated course structure. The IQAC prepares a detailed comprehensive course and sends it to website coordinator for uploading .

In order to enhance, effectiveness of curriculum, the faculty

integrates cases, term papers, projects and invited lectures in their respective courses.

The process is fully transparent and well documented. The detailed course outline at the beginning of every semester keeps the student well informed. The faculty is also permitted to prepare a detailed course book for their courses.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

To impart quality higher education embodying literary, scientific, commercial mental-moral, social sciences and corresponding research to the students from mofussil area and to equip them with core values needed to live as a responsible citizen in complex democratic society.

Institute is autonomous and affiliated to KBC North Maharashtra University Jalgaon. We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. Institution designed curriculum as per the requirements of the students .The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution. Mechanism for implementation of POs, PSOs and COs is

The Program outcomes of Arts

PO1: Students developed their Communication skills.

PO2: Ethical values are inculcated among the students.

The Program outcomes of Commerce

PO1: Understanding of the students is improved of national economic and business scenario. PO2: Students developed their

entrepreneurship and contributed in the successful operation of a business.

The Program outcomes of Science

PO1: The students understood the fundamentals of science education.

PO2: Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.

PO3: Students built-up a progressive and successful career in academics and industry.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

1008

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

[www.pca.ac.in](http://www.pca.ac.in)

**RESEARCH, INNOVATIONS AND EXTENSION**

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institute's policy for advancing research is clearly laid out. To raise the Institute's profile in research, faculty members and others are encouraged to take on sponsored research and consulting initiatives. Numerous fields, including material science, solid chemistry, nanotechnology, the study of India's national security, and natural language processing, are the focus of research and consulting.

Since our college is multidisciplinary and most of the departments are post graduate departments, faculties are encouraged by the college to carry out the research work in local and national interest.

The highlights of the research policy are as below.

1. Appreciation of the faculties for contribution in research publications of repute and writing the books, books chapters.
2. UGC guidelines are followed to publish research work in the International Journals of repute.
3. In recent years a number of faculty members have been promoted on the strength of such research publications and academic records to their credit.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

200000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

34

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

01

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

College has the clear policy regarding the ecosystem for innovation and creation of transfer of knowledge.

College has well defined research policy with the SOP's. Our college has ten dedicated research centres in Arts commerce and science departments. XX number of guides and XX are associated with this research centres. In addition to this, college also has incubation and entrepreneurship cell. This cell is also open for the aspirants, who have unique ideas to do the business. Through the well established research centres, students gets exposure to handle the research lab instruments. It is helping our students to develop necessary skills & develop innovative projects in various domains.

To promote the reserch and innovation, the research committee is established in the college.

The college has MOU's with the institution which is providing the skill bsaed course for the students of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

02

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**



**3.4.2.1 - Number of PhD students registered during the year**

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

32

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

College has the very good reputation in its local premises for sensitizing the students to social issues for their holistic development. The college has a very strong group of NCC and NSS cadets which is regularly conducting the activities in the neighbourhood. Department of social sciences organized the program related to social issues. During this year various activities were conducted by NSS and NCC like world yoga day, blood donation camp, Cybercrime awareness workshop, water cup orientation, covid vaccination awareness program etc. These activities are whole heartedly supported by college management and made sure the availability of the resources required for the activity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

0

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

30

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

1450

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

0

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute provides state of the art infrastructure and facilities for Teaching Learning process. Departments are well equipped with the LCD projectors computers etc. In addition to that, advanced lacterns, computer facilites, smart boards, xerox machined for examinations are purchased through RUSA funding. It has enabled the faculties to teach in more advanced way to the students. For each departments adaquate ICT enabled classrooms, advanced laboratories, departmental library facilities are available. Through out the campus internet facility through BSNL vendor is provided in all the graduate and post graduate departments. New computer facility is built for the vocational course in new constructed building.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has adequate facilities for cultural activities in terms of well equipped Rane Auditorium, Auditorium cum seminar hall, carrier counseling and mentoring centre, Basketball, and Volleyball field, Badminton Court and table

tennis court for indoor sports. Outdoor stadium, big play ground for outdoor games. Well equipped gymnasium is available for girls and boys students in the hall of outdoor stadium.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

55 Lacs

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using bar codesystem for issuing books to the faculty and students. Library uses LIBMAN software for the books , author, Accession . The total numbers of books in library are about 1,30,000 and number of visitors per day is

100-150. The library has browsing centre, Xeroz facility, and one reading room for users. The library has separate reading room for the faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**0.1**

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**135**

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has a belief to expose the faculties and students to the use of IT. To give benefit to the students all the computers laboratories are well equipped with internet facility, leased from BSNL. In some pockets of the college campus, wifi facility is made available to all, due to security concern. Institute has the special provision for making available the internet facility in the campus. Cyberom servers are used in our campus to provide cyber security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4126	459

File Description	Documents
Upload any additional information	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**      B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded



<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	<b>C. Any two of the above</b>
--	--------------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

5

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is a college development and purchase committee and managing board to look after the maintenance, repair and constructional work. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by the rector. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Stock registers are maintained for keeping the list of chemicals, glassware, equipments and sport material and other instruments. Maintains consumption register regularly to

keep account of the used material and non-functional glassware, miscellaneous items etc. The minor faults of laboratory equipments (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. Stock register and dead stock register is maintained regularly to keep record of the functional and nonfunctional items. The rector brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of local fund.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2100

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 5.1.3 - The following Capacity Development | A. All of the above

**and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

1156

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

10

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

478

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

49

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Since the college is an autonomous college, it has given the representation of students in most of the committees. It comprises several administrative committees and academic bodies, like academic council, grievance committee etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

09

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Pratap Prerana Prabhodhini Alumni Association is created to build an engaged supportive alumni committee. It plays an important role in shaping the future of the institution. The association is in the process of registration under the society registration act the bylaws have been framed and accordingly norms have been established at for the better connect of alumni with institution. The norms and decisions have started functioning. A separate webpage for alumni is created for which there is good response from the alumni around 200 registration have been received .A good number of alumni are occupying eminent position and contribute to their parent institution. Each member contributes some amount the towards the contribution of alumni association. This fund is used to conduct activities of the association.

The members of the association contribute in the following manner

- Feedback on curriculum
- Teaching learning process
- Bridging the gap between industry and academia
- Important suggestions about changing trends about business and industry
- Guest lectures to the students of current year batch.
- Interaction and mentoring the students
- Financial contribution of the alumni during the last five years is about 66 thousand till date.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Pratap College, an autonomous mixed-gender institution, is managed by the Khandesh Education Society in Amalner. The governance structure includes a chairman, vice-chairman, and directors of the K.E. Society, with an administrative committee comprising the principal, vice-principal, secretary, and department heads among others.

The college adheres to guidelines from the UGC, MHRD, the Government of Maharashtra, and the K.B.C. North Maharashtra University in Jalgaon.

Its vision is to match the caliber of premier educational institutions, providing high-quality education that prepares students to excel in their chosen fields.

The mission is to offer comprehensive higher education that includes arts, sciences, commerce, and social sciences, fostering research and instilling values necessary for responsible citizenship in a multifaceted democratic society.

Administrative duties are shared among vice-principals, school directors, the IQAC coordinator, examination controller, rector, department heads, and various committee coordinators.

Student engagement in governance is encouraged through the Student Council and academic committees. The college operates four statutory bodies and additional committees effectively, and maintains suggestion boxes for students to voice concerns.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Pratap College has created a system of decentralization and

participative management for effective outcomes.

The administrative officers and faculty members are involved in defining the policies and procedures, framing guidelines and rules & regulations about admission, placement, discipline, grievance, counselling, training & development, library services etc.

Faculty members are given representations in various committees/cells, their leadership skills are honed by making them heads/members of various academic, co-curricular, and extracurricular committees/cells.

**Academic Autonomy:**

Academic autonomy is offered to all the constituent Institutes. The Board of Studies (BOS), Academic Council, Finance Committee and other such academic committees of the institution.

**Administrative Autonomy:**

Administrative autonomy is given to all administrative for the optimum output.

**Financial Autonomy:**

The principal has discretionary power to sanction allocated amounts for expenditures and purchases.

**Decentralization and participative management:**

The finance folder of the institution is supervised by an accountant in collaboration with the Principal. The accountant prepares the overall budget, plans investments, and continually professionalizes the account activities of the Institution. The details of financial planning, budgeting and audits are discussed in meetings and thereafter placed before the Finance Committee for approval and then forwarded to Board of Management for deliberationsfinal approval.



File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

To prepare academic Calender

Planning: initiate the committee to prepare the academic calendar

Implementaion: senior faculty prepared calendar considering all the teaching learning hours, internal and semester end examinations.

Design the curriculum

Planning : Board of studies will initiate the process of syllabus reframing

Implementation : Syllabus reframed by members of the BOS approved in the academic council.

Get ready for implementation of the NEP

Planning: formation of the NEP committee

Implementation: NEP Committee studied all the pros and cons of national education policy. Finalized the credit structure and coursesfor undergraduate and postgraduate courses.

Improvement in IT and ICT infrastructure

Planning: the requirement of the ICT infrastructure Various departments

Implementation: Lecterns and Interactive TV panels were

purchased and installed In the respective departments.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

**Governing Body: Review academic and other related activities**

**Principal: To prepare all the agenda items, coordinate the conduct of meetings**

**To provide leadership, guidance, help implementation and monitor all the academic activities**

**To conduct internal, end examinations**

**To become responsible for the general amenities and arrangements for students and employees of the college**

**Academic Council: Arranged at least once in an AY. All the academic-related agendas were discussed and resolved.**

**Board of Studies: Members discuss on the content of the curriculum and refer to the academic council for approval.**

**IQAC: Policy framing monitoring all academic activities CAS for teachers**

**Vice Principals : Academic activities, administration of office and assist principal in work**

**Committees: Several statutory and non-statutory committees were formed for the smooth functioning of the college dealing with various aspects related to students, academics and faculties.**

**The Institution has more than 35 other committees for the effective functioning of the organization. The objectives and functions of the committees are organized as per the guidelines**

of the Head of the institution.

**Head of the Department:** HOD look after all academic activities in the departments

**Appointments:** Grant-in-aid teachers follow service rules set by the Maharashtra Department of Higher and Technical Education

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College makes arrangements for all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave for Conference, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc.

Financial Support For children's education 25 % fee concession in admission of the non-teaching staff

- The self-financed staff of the institution also receives permission to attend Faculty Development Programme, conference seminar, workshop.

#### Low Interest Housing Loan for employees

- Office rooms for Staff society on the campus
- Staff quarters for the domestic staff
- Two sets of uniforms to the non teaching staff
- Wi-Fi facility

#### Cater to Emotional Needs

- Indoor games facility for the staff
- Financial assistance to the students for exposure visit and tour

#### Recognition

- The spouse or family member (Non-Teaching Staff) is given a job on compassionate grounds.

#### Avenues for Career Development and Progression

- Incentive in the form of salary hike for the staff of the self financed stream for completing their PhD degree as per Government rules
- Various other training programmes such as item writing, research project etc for teaching fraternity, Ms-Office non-teaching staff, for domestic staff

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

08

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college conducts both internal and external financial audits regularly.

External Audit External Audit is conducted by the following

agency:

1. Team of Pratap College Amalner (Autonomous)

This team of auditors comes occasionally to audit. It is constituted Pratap College Amalner .

1. Chartered Accountant of the Institute

The institution has an auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college.

Internal audit

Internal Audit Internal audit is done by checking each bill and vouchers by a team of the college. Every year the Principal constitutes this team, having one member from economics or from commerce. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

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File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Fees charged as per the university and government norms from

students

**Salary Grant:** The College receives salary grant from the State Government. This grant includes salaries of the Full Time Permanent teachers and non- teaching staff .

**UGC Grants:** Our College is under 2F and 12B as per UGC. Act So we receive grants from the UGC for the development, maintenance of Infrastructure, upgrade of the Learning Resources and Research.

1. We received funds from RUSA for conduction of seminars, conferences, workshops, for soft skill development courses, new computers, upgradation of research lab, purchase of software and for construction and renovation etc
2. We received funds from the special annual membership of Library.

Our resource mobilization policy and procedures are as follows:

1. The institution sets up a UGC Committees per the directions of the UGC
2. The Purchase Committee takes care that purchases are done properly
3. Regular internal audits from the Chartered Accountant and external audits from the government .
4. The time-table committee looks after the proper utilization of classrooms and laboratories. 5. The Library Committee takes care that the resources in library are utilized optimally.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and

post-accreditation quality initiatives (Second and subsequent cycles)

IQAC is established on 16th Feb 2004.

#### Function of IQAC

- Adhering to the Mission and Vision of the institution.
- Assuring to impart quality education
- Documenting the quality assuring strategies
- Continuous improvement in the strategies.

#### Objectives:

- To develop a system for conscious, consistent and catalytic action
- To promote measures for institutional functioning towards quality enhancement
- To encourage various committees of the institute like NSS, NCC and alumni association to organize awareness camps, extension services.

IQAC prepares and submits AQAR as per the guidelines and parameters of NAAC

#### Practices:

- Encouraging the faculty and students for Industrial visits to give practical exposure
- To arrange skill development programmes for students.
- To monitor and make available all the facilities required for extra curricular activities
- Conduction of review meetings with academic coordinators, head of the departments to keep a check on all curricular, co-curricular and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC being the central body within the college monitors the teaching-learning process.



A) IQAC periodically reviews the teaching-learning process

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year.

Lesson plan for each Semester: The lesson plan is prepared by the faculty members

Evaluation of teachers

The institution has a feedback system to evaluate the teachers by students.

Student learning outcomes

The following points are adopted :

Class tests and interactions

Midterm and continuous evaluation

Semester system of examination

Providing lecture notes through an online portal

75% attendance is compulsory in each semester

Extra classes for weak students

Result analysis

Institute has the provision of analysis of students' performance after the announcement of their semester results.

B) Mentor: Mentee scheme

Mentor: mentee scheme is inculcated for the overall development of the students

Process:

The Mentor: Two key members: faculty member, students.

**1. The career related function****2. The psychosocial function for mental support**

**Mentor: mentee ratio introduced and implemented students were motivated and encouraged to seek guidance.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

**College is striving hard for the promotion of gender equity in the society. For the participation in the activities related to gender equity, girls from our college girls hostel and NSS unit. Various activites in the college is organized for the**

gender equity.

Participation of girls in yoga day celebration

Health check up camp

Encouraging the girls students to participate in the University, state level yuvarang events.

providing the financial assistance to the economical weaker section girl students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

College staff and students are taking utmost care to minimize the generation of degradable and non degradable waste in the college premises. Primarily the on campus hostel, administration building are the main sources of generating the degradable and non degradable waste. For the management of the waste, private house keeping staff is appointed. College has the policy for disposal of degradable and non degradable waste management.

Solid Waste Management :

Waste like plastic,metal,glass, cardboard,newspapersand stationery are systematicallycollected and sorted..

Paper work is minized by adopting the policy of paper less policy in college. Most of the notices are communicated to the staff and students via telegram, whatsapp , email etc.

kitchen waste from mess and cafeteria, horticultural waste such as dried leaves, twigs, and is collected from all around the campus and used for vermi composting.

Dustbins have been installed throughout campus for waste segregation.

Liquid waste:

Soak pits are used for draining the liquit waste thorough pipes.

Simillarly from the science laboratries, chemical waste is segreted into soak pits, built specialy.

E-waste Management :

All the electronics waste from varoius department is collected on routine basis in the E-waste collection centre. It is then disposed off by selling it to the vendor for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

#### 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institute always believed in providing the equal opportunity to all the students irrespective of their caste, religion, socio economic background. Institute celebrates birth anniversaries of the all the national leaders Dr. bhimrao

Ambedkar, Sardar Vallabhai Patel, MahatmaGandhi , Lal bahadur Shastri etc .

Various activities are arranged by the language departments to celebrate the Marathi, Hindi Diwas on the repsective days.

Political science organizes the National Voters Day and Sanwidhan Diwas at large scale in college.

The students theatre group of the college is participating the various stage competitions across the state. The dramas are mostly related the social problems like Hybrid. This drama was based on the impact of hybrid seeds and its social economic impact on the society.

Administrative level :

Representative from various background is covered in all the administrative committees, bodies of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution is proud of the Plantation Programme, which not only focuses on the sound academic foundation of the student community, but also makes progress in developing them into better citizens of the country.The College celebrates the Independence Day & Republic Day. Simillarly to inculcate the democratic values in amongs the students'Samvidhan Divas' andConstitution day was celebrated on 26th November 2022.The Faculty members have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. In all the activities students and staff wholeheartedly pariicipathe in the events.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</b>	C. Any 2 of the above
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File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college is regularly organizing the the various national days and events in the college. The objective of these events to pay the tribute to the national leaders for thier contribution in the development of the country. Several day's like national voter day, constitution day is celebrated to strengthan the democratic values amongs the staffs and students of the college.



File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the practice : Skill and talent enhancement program

2 Title of the practice : Sane Guruji State Level Quiz competition for students

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

For the smooth functioning of the college, various academic and non academic committees, statutory and non statutory committees are formed.

Ours is the only autonomous college in the rural area of jalgaon district. From the establishment of college, college is striving for providing the best education and providing education resources to the students from rural area.

Teaching learning method has been improved. With the availability of Interactive panel boards , teachers usedteaching pedagogies like use of models, softwares, flip classrooms, ICT platforms and e-resources and using virtual methods as well.

College has taken an initiative to Sign the Memorandum of Understanding with the other institutions, providing the courses which are directly related to skills sets required in the job market.

College has also focused on increasing the participation of the local youth in civil services examinations. Throughout the year under career counselling centre, one week guest lecture series regarding the civil services is organized for the society.

Institute has developed incubation centre with the support of RUSA funding for innovation and research activity.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

1. To renovate laboratory in Chemistry.
2. To install additional solar panels
3. To develop studio for the development of E-content.
4. To conduct orientation programme for teachers and students
5. To develop incubation centre by organizing start up programmes for students
6. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension
7. To provide seed money for teachers to carry out minor/major research project under RUSA
8. To organize seminar on intellectual property Right for students and teachers
9. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit for the students
11. To prepare for NAAC IVth cycle.

12.To implement National Education Policy 2020 in the college for under graduate and post graduate courses